

APPLICATION FOR DUPLICATE B.Ed/M.Ed DEGREE CERTIFICATE

MARK STATEMENT

From,

Name : _____

Register No.: _____ Year: _____

College : _____

Mobile No. : _____

To,

The Controller of Examinations

Tamilnadu Teachers Education University (TNTEU)

Chennai – 600 097.

Through: The Principal, _____ College of Education

Subject: Request for Issue of Duplicate B.Ed./M.Ed. Degree Certificate/Mark
Statement

Respected Sir/Madam,

I am _____, Register No.
_____, a B.Ed./M.Ed. graduate of _____ College
of Education, affiliated to Tamil Nadu Teachers Education University.

I wish to inform you that my original B.Ed./M.Ed Degree Certificate/Mark Statement has been lost and could not be traced despite my efforts. I therefore request you to kindly issue me a Duplicate B.Ed./M.Ed. Degree Certificate as per the rules of the University.

I undertake that if the original certificate is found at any later date, I shall immediately inform the University and surrender the duplicate certificate. I am enclosing the necessary documents and prescribed fee for processing my request.

I kindly request you to consider my application and issue the duplicate certificate at the earliest.

Thanking you.

Yours faithfully,

Place: _____

Date: _____

Enclosures:

Identity Proof

Copy of B.Ed./M.Ed. Mark Statements/Degree Certificate

Lost Certificate/Police Complaint, if applicable

Affidavit/Undertaking, if required

Prescribed Fee Receipt